



## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is entered into by and between [INSTITUTION] and Engineering PLUS (Partnerships Launching Underrepresented Students) Midwest Regional Hub, to build upon a shared commitment in a transformative, systemic, and sustainable change in broadening participation in Engineering. The MoU can be signed by the Provost, the Dean, or the Chairperson. This MOU will establish a network of academic and professional support led by the leadership team from Northeastern University, Boston, and the Louis Stokes Midwest Regional Center of Excellence (“LSMRCE”) through Chicago State University (“CSU”) with a focus on women and BIPOC (Black, Indigenous, and people of color) retention and success in Engineering through activities including workshops, webinars, conferences, and research internships. The Engineering PLUS Midwest Regional Hub network will help promote teaching, mentoring, and research for women and BIPOC, drawing upon the strengths of the existing Louis Stokes Alliances for Minority Participation (“LSAMP”) evidence-based models. The team, along with the leadership from the affiliated partner institutions of the Alliance, will identify common barriers to the success of women and BIPOC in Engineering and collectively proper evidence-based solutions to such barriers.

### **This Memorandum of Understanding is expected to result in:**

- I. The establishment and strengthening of the working relationships between [INSTITUTION] and the Engineering PLUS Alliance Midwest Regional Hub, with a focus in broadening the participation of women and BIPOC in engineering;
- II. The establishment of a working relationship with the INCLUDES CIDER Team and SageFox Consulting Group who will send infrequent vital surveys integral to the success of the Alliances’ mission, which partners are expected to submit in a timely manner;
- III. Opportunities to mid-career education professional engaged or driven to improving the preparation, participation, and contributions of women and BIPOC through the stEm (E for our Engineering focus) PEER (Practitioners Enhancing Engineering Regionally) Academy;
- IV. The professionals will in turn serve as institutional Ambassadors to lead and leverage activities that align with the overarching goal of Engineering PLUS by significantly increasing the number of women and BIPOC students graduating with BS and MS/Ph.D. degrees in Engineering by 100K and 30K, respectively, by 2026 across the E PLUS Alliance.

### REPRESENTATIVE



# ENGINEERING PLUS

NSF's Eddie Bernice Johnson INCLUDES Alliance Engineering PLUS (Partnerships Launching Underrepresented Students)  
*This work is supported by the National Science Foundation under award HRD-2119930. Any opinions, findings, and conclusions or recommendations expressed in this material are those of the authors) and do not necessarily reflect the views of the National Science Foundation.*





[INSTITUTION] will identify two faculty liaisons as representatives responsible for managing, overseeing, and coordinating activities with the Midwest Regional Hub and all involved must register by clicking [here](#).

## **ADDITIONAL TERMS**

This MOU will govern the general framework for participation in the Engineering PLUS Alliance. Individual working agreements defining project scope, responsibilities, costs and other applicable terms and conditions, should they arise, will be executed for specific projects under this MOU. This MOU shall commence on the date of last signature below (“Effective Date”) and terminate at the end of the NSF funded INCLUDES Alliance (E PLUS) unless earlier terminated as provided for herein or extended by mutual written agreement executed by authorized representatives of [INSTITUTION] and the Midwest Regional Hub. This MOU shall not take effect until both parties sign it. Either party may terminate this MOU upon prior written notice to the other party.

Any modifications to this MOU shall be in writing and signed by authorized representatives of the parties. The Midwest Regional Hub is funded by the National Science Foundation (NSF) award number 2119930 awarded to Northeastern University and through a subaward to Chicago State University.

This MOU does not oblige either [INSTITUTION] or the Midwest Regional Hub to undertake any financial expenditure or other contractual obligations. The assignment of this MOU to any other party or parties is expressly prohibited except with the written concurrence by the appropriate authorities of both [INSTITUTION] and the Midwest Regional Hub. The parties are independent contractors with respect to each other, and a party shall not be deemed, nor hold itself out as being, a partner, joint venture, employee, or agent of the other party. Neither party shall issue any press release or other public announcement relating to this MOU or the activities contemplated by this MOU or use the other party’s name, logos, marks or any other trade designations (including, but not limited to, on its website, in printed materials or in any other manner) or any other intellectual property of the other party (collectively, “Institutional IP”) without the prior written approval of such party, which approval may be withheld for any reason. Any approved use of Institutional IP shall be subject to compliance with all the approving party’s requirements, specifications and brand guidelines pertaining to the use of such Institutional IP. Each party shall comply with all reasonable requests from the other in the event any use of Institutional IP does not meet the reasonable expectations of the approving party. Neither party shall acquire or claim any right, title, interest, or ownership rights of any nature whatsoever in any Institutional IP of the other party by virtue of this MOU and shall cease use of any Institutional IP of the other party upon such party’s request or upon termination of this MOU. Any use of the other party’s Institutional IP in a manner not authorized herein is a violation of this MOU. Any and all goodwill that may result from use of the Institutional IP shall inure to the benefit of the owner of the Institutional IP. The parties agree that a signature transmitted to the other party by electronic transmission shall be effective to bind the party whose signature was transmitted. The parties further agree that any xerographically or electronically



reproduced copy of this fully executed MOU shall have the same legal force and effect as any copy bearing original signatures of the parties.

This MOU constitutes the entire agreement of the parties; and any future agreement, understanding, or waiver, to be binding upon the parties must be reduced to writing and signed by authorized representatives of [INSTITUTION] and the Midwest Regional Hub.

**ACCEPTANCE**

SIGNED for and on behalf of the [INSTITUTION].

Signature of authorized person

Name..... Title.....

Signature..... Date.....

SIGNED for and on behalf of the E PLUS Midwest Regional Hub.

Name: Dr. Chris Botanga Title: Professor and Midwest Regional Hub PI

Signature..... Date.....